



## 20th GHANA INTERNATIONAL BOOK FAIR (GIBF), 2023

**Theme:** *Reading to connect minds for social transformation*

**Date:** 10th – 13th August, 2023

**Venue:** Accra International Conference Centre (AICC)

### Local Exhibitors **REGISTRATION FORM**

Please read carefully and fill in the necessary information

Organization: .....

Location Address: .....

Postal Address: .....

Contact Person: .....

Office No: .....

Mobile: .....

E-mail: .....

Website: .....

(Please tick)

Publishers  Booksellers  Authors  Printers  Others  .....

Brief company profile/ Area of Specialization (Not more than 100 characters):

.....  
 .....  
 .....

STAND TYPE		AMOUNT (GhC)	TICK			
9sqm (3x3m)		3,000				
4sqm (2x2m)		1,800				
Bigger size (cost will be determined)						
ADVERTISEMENT IN FAIR CATALOGUE (A5)						
Pages (A5)	Amount (GhC)	Tick	Pages (A5)	Amount (GhC)	Tick	
Inside Front Cover	Highest Sponsor		Inside Back Cover	1,000		
First page	1,200		Back Cover	Printing Sponsor		
Main Text	800					

## GENERAL CONDITIONS FOR PARTICIPATION

- i. The completed application form must reach the GIBF Secretariat on or before **12<sup>th</sup> June, 2023**.
- ii. Stand registration without full payment can be held for the exhibitor not more than 30 days. Afterwards, the Secretariat has the right to give the stand to another exhibitor who has made full payment.
- iii. No entry would be made in the exhibitors' catalogue for any reservation not backed with full payment before the closing date for booking.
- iv. GIBF Secretariat shall not be held liable when an exhibitor fails to communicate their new address.
- v. The registration fee does not include food and water for the exhibitors.
- vi. Each exhibitor shall only be allocated the number of stalls paid for.
- vii. Registration fee paid is not refundable. An exhibitor who pays but fails to exhibit during the book fair or cancels the registration after **1<sup>st</sup> June, 2023** cannot claim for the fees paid.
- viii. Cancellation of stand registration with payment cannot be done after **1<sup>st</sup> June, 2023**
- ix. Any exhibitor who owes the GIBF will not be allowed to participate in any subsequent fair unless full payment is made.
- x. The GIBF Secretariat shall ensure the installing and designing of the stands; cleaning and guarding of the venue.
- xi. Any form of advertising shall only be permissible inside the stand(s). Advertising to third parties shall not be permissible.
- xii. Photographing and filming inside the book fair grounds shall in general be permissible.
- xiii. The Ghana International Book Fair Secretariat shall exercise its domestic authority in the entire exhibition area for the setup, operation and dismantling period of the event. The Secretariat has the right to change the venue.

Upon sending the signed registration, the exhibitor agrees to the general terms and conditions for participation.

Total Registration Amount (GHC): ..... Signature .....

### ACCOUNT DETAILS:

**Account Name:** GBPA-Ghana International Book Fair  
**Account No:** 1400001045808

**Bank:** Cal Bank  
**Branch:** Independence Avenue

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**Contact:** GPA/GIBF Secretariat, Kawukudi Culture, Accra. **E-mail:** info.ghanabookfair@gmail.com  
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